



**2015 - 2016**

# **Constitution and Bylaws**

**Ontario Secondary School Teachers' Federation/  
Fédération des enseignantes-enseignants de l'Ontario**

Website: [www.osstf.on.ca](http://www.osstf.on.ca)



effect for ten years from the date of being adopted or amended, unless the External Policy is rescinded. (A.12)

## **Bylaw 21 Amendments**

- 21.1 Amendments to these Bylaws may be made at the Annual Meeting of the Provincial Assembly
  - 21.1.1 by a majority vote of the members qualified to vote, present and voting, provided that
    - 21.1.1.1 notice of the proposed amendment shall have been given in writing to the General Secretary on or before January 31 of that school year, and (A.99)
    - 21.1.1.2 such notice shall have been forwarded on or before the second Friday after February 1 of that school year by the General Secretary to the Bargaining Unit Presidents; (A.12)
  - 21.1.2 by a three-quarters vote of the members qualified to vote, present and voting, previous notice as in Bylaw 21.1.1.1 not having been given. (A.92)
- 21.2 Proposed amendments received by the General Secretary after January 31 will be distributed at AMPA. (A.92)
- 21.3 Amendments to Bylaws adopted at AMPA shall be effective starting the subsequent July 1st, unless stated otherwise in an action motion passed in advance of the amendment(s) being considered. (A.06)

## **Bylaw 22 Certification**

- 22.1 The Certification Plan is the Regulations and prefatory material governing the administration of teacher certifications as published in the Procedures Section of the OSSTF Policies and Procedures. (A.12)
- 22.2 It is the responsibility of Members to apply for Certification Rating Statements in accordance with the procedures as provided in the Procedures Section of the OSSTF Policies and Procedures, as amended from time to time. (A.12)
- 22.3 It is the responsibility of Members to be cognizant of the latest changes to the Certification Plan and to apply for re-evaluation when necessary. (A.12)
- 22.4 Teachers involuntarily transferred to the OSSTF will have their previous qualification evaluation rating statements moved laterally on to the OSSTF

certification plan and will be expected to progress through the charts currently in effect. (A.12)

- 22.5 The Certification Division shall evaluate the qualifications of only those Members who are teaching under a valid teaching Certificate issued by the Ontario College of Teachers or who are teacher-candidates enrolled in a publically funded Ontario Faculty of Education. (A.12)
- 22.6 Persons will not be evaluated if they are teaching under a Letter of Permission or any other document which is less than a basic secondary school teaching certificate. (A.12)
- 22.7 A Certification Rating Statement will only be issued to a Member who holds a valid teaching Certificate issued by the Ontario College of Teachers and who is an Active or Voluntary Member of OSSTF. (A.12)
- 22.8 A Provisional Rating Statement may be issued for a specified period of time where a Member has completed all the necessary qualifications for a particular group but has not received all necessary documentation. (A.12)
- 22.9 Any Member holding a Certification Rating Statement in any group shall not lose this grouping by virtue of any revisions in the Certification Plan. (A.12)
- 22.10 When a regulation has changed, the Member may continue to advance according to their Regulation in place when that Member began to upgrade only for so long as that Member continues to make "reasonable progress". Should a Member fail to make "reasonable progress," that Member shall be required to upgrade according to the Regulation presently in place. (A.12)
- 22.11 The Certification Division shall give an official ruling on the acceptability of any course to be used for upgrading. (A.12)
- 22.12 Course approvals shall be in force for a period of eighteen months from the date of issue. (A.12)
- 22.13 Teachers who have studied outside the Province of Ontario shall have their qualifications evaluated relative to the standards required of teachers trained in Ontario. (A.15)